

**UNITY POINT SCHOOL DISTRICT #140**  
**4033 South Illinois Avenue**  
**Carbondale, IL 62903**

Regular Board of Education Meeting  
Thursday, December 8, 2016

The regular meeting of the Board of Education of Unity Point School District #140 will be held in the Library at Unity Point School on Thursday, December 8, 2016, at 6:00 PM.

**Roll Call**

**Approval of Agenda**

**Approval of November 10, 2016 Regular Meeting Minutes**

**Recognition of Guests and Visitors/Public Comment**

*The Board of Education welcomes the audience to make public or employee comments. The Board has set aside time in the agenda specifically for this purpose. Pursuant to Board Policy 2.230, each speaker shall be limited to a 5-minute presentation. Please be aware that, while this is the time for the public to express its opinions and/or concerns, the Board may or may not comment regarding public presentations. If a matter of public comment warrants discussion or action of the Board of Education, such discussion or action will be added to the agenda for a future meeting.*

**Approval of Bills**

**Correspondence**

- \*Letter of Resignation from Erin Bily, Pre-Kindergarten Program Aide
- \*Letter of Resignation from Jennifer Meredith, Pre-Kindergarten Program Aide
- \*Thank You Note from Kazuo Yoshida, Mayor, Tainai City, Japan
- \*IASB Shawnee Division Winter Meeting---January 7, 2017 in Marion
- \*Distribution and Display of Community Flyers and Posters---Policy 8:25
  - The following requests were submitted and subsequently approved between 11/4 and 12/2/2016:
    1. December Youth Newsletter---Carbondale Park District
    2. Family Fall Festival---Touch of Nature
    3. The For Kids' Sake Art Auction Fundraiser
    4. 15<sup>th</sup> Annual Santa in the Park---Carbondale Park District
    5. Carbondale Lights Fantastic Pre-Parade Activities

**Jackson County School Facility Tax Update**

\*An update will be provided as a follow-up to the meetings held with Stifel on December 2 and the final J-8 meeting on December 7.

**Presentation of FY18 and FY19 Budget Projections**

\*Mr. Laser will review the estimated ending fund balances for operating funds over the next two fiscal years. If you have any questions, please contact Mr. Laser at your convenience.

**Passage of Levy, Certificate regarding Inapplicability of the Truth-in-Taxation Law, and PTELL Resolution**

\*The preliminary tax levy was presented at the November board meeting. The district needs to levy taxes in the amount of \$1,874,000 not including the bond and interest levy assessed by the County Clerk of \$115,000 for a total 2016 levy of \$1,989,000. The district is not required to hold a Truth in Taxation hearing in December since the amount of taxes levied for 2016 does not exceed the taxes extended for 2015 by more than 5%. Please note that we are legally required to compare last year's extension of property taxes to the current year proposed levy. Because the equalized assessed valuation (EAV) of the district will not be determined until after the levy is filed, the dollar amount of the levy must be set high enough to cover the full extension amount available on each \$100 of the final district EAV. *Pursuant to the review of the Tax Levy, Certificate regarding Inapplicability of the Truth-in-Taxation Law and PTELL Resolution, the administration recommends that the Levy be approved as presented.*

**Approval of Audit Proposal for Services**

\*Kevin Batteau, CPA with Kujawa and Batteau has submitted a three year audit proposal for services beginning FY17 for \$6,750 (\$8,000 if single audit needed). This compares to \$6500 (\$7500) for the past three years. We did not need a single audit for FY16 and may not again. Mr. Batteau has provided auditing services to Unity Point since FY10. The Administration recommends that the Board accept the audit proposal as presented.

**Presentation of the First Reading of PRESS Policies Update**

\*IASB PRESS Plus Policy Services has provided the October 2016, Issue 93 of PRESS Plus with the most recent policy updates for Board consideration. The policy updates will be on review until the time of the second reading at the January 12, 2017 board meeting.

**Administrative Updates**

\*Current Enrollment Figures (as of 12/2/2016)

\*Student Awards & Recognition

\*2<sup>nd</sup> Grade Data Presentation

-Becky Borowitz, Jennifer Musoiu, Kristi Grimmer and Julie Van Winkle, 2<sup>nd</sup> grade team, will share how they utilize assessment data to make decisions within their classrooms and how they individualize instruction for students.

\*November/December Student Suspension Report (No Suspensions to Date)

**IASB Sample Superintendent Evaluation Instruments**

\*The evaluation process for the superintendent traditionally commences in December and concludes in February. Based on previous discussions regarding the update or replacement of our current evaluation instrument and per the request of Mr. Presley, attached for your review are sample evaluation instruments as provided by IASB. The Board will need to determine if they prefer to choose a new instrument or continue with our current evaluation instrument. The board will also need to determine the timeline for completion and submission to the Board President; as well as the need for any additional information/documents from the superintendent to adequately complete the evaluation instrument.

**UPEA**

**Administrative Remarks**

**Board Remarks**

**Adjournment**