

# UNITY POINT SCHOOL DISTRICT #140

4033 South Illinois Avenue

Carbondale, IL 62903

Regular Board of Education Meeting

Tuesday, January 13, 2009

The regular meeting of the Board of Education of Unity Point School District #140 will be held in the Library at Unity Point School on Tuesday, January 13, 2009, at 6:00 PM. An Executive Session will be held during the course of the meeting. Action is expected.

Executive Session:\* Consider Personnel/Employment Issues

Roll Call

Approval of Agenda

Approval of December 9, 2008 Minutes

Recognition of Guests and Visitors/Public Comment

Approval of Bills

Correspondence

\*Maternity Leave Request from Amy Bergman, Kindergarten Teacher

\*Letter of Resignation from Jan Eisenhard, Social Worker at Tri-County for Unity Point

\*Letter of Resignation from Izetta Wiggs, Head Volleyball Coach, Effective Immediately

Employee Job Descriptions

\*The administration requests approval of the following job descriptions that were presented at the December 9, 2008 board meeting:

1. Secretary, Secretary to the Principal(s), & Clerk/Secretary
2. Kidz Klub Director

The administration will present, for board review, the updated job description and evaluation tool for the Technology Support Specialist position. Approval will be requested at the February 10, 2009 board meeting.

Health-Life-Safety Inspection Report

\*The Regional Office of Education and a representative for the State Fire Marshal completed our annual Health-Life-Safety audit on Wednesday, January 7, 2009. Enclosed for your review is a copy of the inspection report and listing of field violations. The ROE is requesting that we take corrective action by February 1, 2009. Mr. Shingleton will be available to answer questions during the meeting.

Draft Budget Reduction Plan (Discussion Item Only---No Action Intended)

The administration will present recommendations for cost savings measures for the 2009-2010 district budget. Whereas we are attempting to reach \$200,000 in budgetary savings, please note that based upon all information from the Illinois State Board of Education, the continued uncertainty of education funding at both the state and federal levels, and

the potential decreases in General State Aid as our student enrollment continues to decline, the district will experience stressed financial conditions for quite some time.

Dr. James-Gross and Mr. Laser will explain in detail the impact of the recommended cost savings measures during the meeting. Should you have any preliminary questions, please feel free to contact the office.

#### Quarterly Financial Report

\*Mr. Laser will review with the district's revenue and expenditures for the second quarter of FY09. If you have any questions, please contact Mr. Laser at your convenience.

#### Presentation of 2008-2009 Seniority Lists

\*The tentative Seniority List for 2008-2009 will be presented at the board meeting. Following the board meeting, the list will be given to UPEA for review. Employees will have an opportunity to raise questions and/or raise objections with respect to placement on the list. They will have until January 30, 2009 to submit written objections/questions. Any changes necessary will then be made and a final posting will be available on February 6, 2009.

#### Principal for Instruction's Update

- Current Enrollment Figures (As of 1/8/2009)
- School-Wide Title I Plan & Parent Involvement Policy
- General Announcements

#### Executive Session\*

- \*Employment Issues
  - Superintendent's Evaluation
  - Employment of Volleyball Coaching Staff

#### UPEA

#### Administrative Remarks

#### Board Remarks

#### Adjournment