

UNITY POINT SCHOOL DISTRICT #140
4033 South Illinois Avenue
Carbondale, IL 62903

Regular Board of Education Meeting
Tuesday, May 19, 2009

The regular meeting of the Board of Education of Unity Point School District #140 will be held in the Library at Unity Point School on Tuesday, May 19, 2009, at 6:00 PM. An Executive Session will be held during the course of the meeting. Action is expected.

Executive Session:* To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. To consider the purchase or lease of real property for the use of the public body and to consider the self-evaluation, practices, and procedures of the Board of Education.

Roll Call

Approval of Agenda

Approval of April 14, 2009 Regular Meeting Minutes

Recognition of Guests and Visitors/Public Comment

Approval of Bills

Correspondence

- *Thank You Note from Kathy Harasimowicz & Station Carbondale
- *Thank You Note from Teresa Snyder for Baby Gift
- *Letter of Resignation from Emily Hookam, Pre-K Aide
- *Letter of Resignation from Ginger Staples, Instructional Aide/Girl's Basketball
- *Summer Course Requests from Jill Misner, Samantha Hunt, and Kerry Glenn

Snack Policy Revisions

*As a follow-up to the April board meeting, the members of the Wellness Committee met to further review the proposed Snack Policy. Those in attendance were Ulli Tragoudas, Jill Misner, Kim Lillig, Jim Berezow, Lori James-Gross, Molly Gaffney-Keebler, Angie Bailey, and Tracie Deaton. The concerns expressed by the Board were discussed, as well as the recommendations from the Jackson County Health Department and Illinois Department of Public Health. Although the official position of both of these agencies is to allow snacks from home they suggest the following guidelines for schools to consider when developing a snack policy:

1. Allow only snacks that are “non-potentially hazardous” and which do not require refrigeration to be kept safe. There is more risk of food-borne illness if these foods cannot be maintained at safe temperatures.
2. If foods are to be shared with other students, parents should provide a list of ingredients for each snack item when it is not obvious what these foods may contain.
3. If there are students present in the classroom with known food allergies, then snacks containing the known ingredients need to be controlled.
4. Encourage good hand washing practices prior to making, serving, or eating snacks.
5. Serve snacks in ways that minimize bare hand contact with food.
6. When snacks are brought from home to share in the classroom, encourage parents to bring single servings of foods that are individually wrapped
7. Provide parents with written guidance that requires washing of fruits and vegetables prior to bringing these food items to the classroom.
8. Encourage parents to bring pre-packaged food items to ensure foods are from approved sources ensuring greater security measures.

(**Kevin Gillespie, Director of Environmental Health & Emergency Preparedness, Jackson County Health Department)

Sample Policy Language:

Carterville Elementary: In accordance with the recommendations made by the Illinois Department of Public Health, All refreshments brought to school must be pre-packaged or purchased from a licensed food facility. This applies to all classroom parties and birthdays.

Murphysboro CUSD #186: ...If you are providing edible treats for a class, please make sure that the treat provided is contained in the original wrapping. NO homemade food treats will be permitted.

The administration is seeking direction and subsequent approval from the Board regarding the proposed snack policy (see attached).

Principal’s Update

***2009-2010 Handbook Revisions**

*Enclosed are a portion of the proposed changes for the parent/student handbook for 2009-2010 school year. The administration will present any additional changes during the June board meeting with the expectation for final approval during the July board meeting. Mr. Berezow and Mrs. Haar will provide an overview of the changes during the meeting.

***AED Updates**

*Mr. Berezow will provide information on our AED equipment updates and our most recent AED training.

***End-of-Year Activities**

*Included for your review is a list of important dates and events that will take us through the end of the school year.

Principal for Instruction's Update

*Current Enrollment Figures as of 5/7/2009

*2009-2010 Enrollment Projections (Spring Registration)

-Mrs. Haar will provide an update regarding spring registration and projected enrollment numbers for the 2009-2010 school year.

*Non-Certified Handbook

-Included for your review is a draft copy of the proposed Non-Certified Employee Handbook for the 2009-2010 school year. Mrs. Haar and Mr. Berezow are currently working with their administrative intern, Matt Hickam to finalize the contents of the handbook. Mr. Hickam will present an overview of the handbook during the June board meeting. The administration will request final approval during the July board meeting.

*Special Education Performance Report

-Mrs. Haar will present the findings of the Illinois State Board of Education regarding the performance of our special education and related services.

*PTO After-School Theater Program (2009-2010)

-Mrs. Haar will present a proposal from PTO regarding their funding of an after-school theater program for the upcoming school year.

*Unity Point Mentoring Program Presentation

-Mrs. Haar and Tammy Bailey-Smith (along with our 1st year teachers) will present information regarding our mentoring program and their participation over the course of the year.

Award Student Insurance

For the last few years we have provided two insurance companies, Markel Insurance Company and UnitedHealthcare, from which those parents who desire student insurance may have an option for coverage. However, this year we have only received a proposal from UnitedHealthcare. The administration would recommend that the Board of Education approve UnitedHealthcare as our provider. Generally, we do have a few parents who choose to utilize this insurance. The coverage is intended to provide supplemental insurance although some parents take the coverage as their only form of insurance.

Facility Committee Report

*The members of the Board Facility Committee met on April 24, 2009 to discuss building and maintenance concerns for the upcoming school year. The committee created the following list of maintenance projects in order of priority:

1. Completion of Long Jump Pit
2. Concrete Slab for Batting Cages/Pitching Machines
3. Ball Field Maintenance/Concrete under Bleachers

4. Phillippe Field Building---Maintenance & Upkeep
5. Completion of (7/8) Playground Pavilion
6. Construction of (5/6) Playground Pavilion
7. Move Outside "Theater" Bleachers to Ball Field Pavilion & Use Building for Storage
8. Replacement of Windows---1957 Edition (Pre-K Classrooms)
9. Address Outside Stairwell Flooding
10. Roof/Wall Repair to Library Area (Health-Life-Safety Funds)

Bruce is in the process of securing cost estimates associated with each of the projects. We plan to begin work on several of these projects ASAP and throughout the summer months.

Executive Session*

Employment Issues

- Employee Discipline Matter

- Accept Resignation of 1st Grade Teacher
- Accept Resignation of Pre-K Aide
- Accept Resignation of Instructional Aide
- Reassignment of EOC Aide to Instructional Aide
- Employ K-2 Instructional Aide
- Employ Pre-K Family Educator
- Employ Pre-K Teachers (2)

- Purchase of Adjacent Property

- Board Self-Evaluation, Practices, and Procedures

UPEA

Administrative Remarks

Board Remarks

Adjournment