

UNITY POINT SCHOOL DISTRICT #140  
4033 South Illinois Avenue  
Carbondale, IL 62903

Regular Board of Education Meeting  
Tuesday, July 12, 2011

The regular meeting of the Board of Education of Unity Point School District #140 will be held in the **LIBRARY** at Unity Point School on Tuesday, July 12, 2011, at 6:00 PM. An Executive Session will be held during the course of the meeting. Action is expected.

\*Executive Session: To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Roll Call

Approval of Agenda

Approval of June 7, 2011 Regular Meeting Minutes

Approval of June 23, 2011 Special Meeting Minutes

Recognition of Guests and Visitors/Public Comment

Approval of Bills

Correspondence

\*Waiver Request for Non-Resident Student of Employee---Omero Anguiano

\*Letter of Intent to Retire---Kathy Fuller, Computer Teacher

\*Thank You Note from Rhonda Rosenberry

Award Student Accident Insurance for 2011-2012 School Year

\*As in 2010, Gerlock & Associates is the only proposal we have received for voluntary student insurance coverage. The administration would recommend that the Board of Education approve Nationwide Life Insurance as our provider. Generally, we do have a few parents who choose to utilize this insurance. The coverage is intended to provide supplemental insurance, although some parents take the coverage as their ONLY form of insurance.

Award Bids for Bread, Milk, and Diesel Fuel

\*Bids were received from Interstate Brands (St. Louis) and Sara Lee Bakery (Louisville) for bread. The administration recommends that the bread bid be awarded to Sara Lee as they are the successful low bid. As in the past, Prairie Farms and Hines Oil Company were the only bids received for milk and diesel fuel. The fuel bid does contain an escalator feature, as we would expect. The price quoted for diesel fuel is \$3.5465, which is an increase over last year's price per gallon of \$2.6280 (with profit remaining the same). The administration recommends approval of the bids as presented.

Review/Amend Policy 5.330—Vacation for Educational Support Personnel

\*According to our research, the current policy and practice are not in agreement with one another. Several years ago, the practice began of allowing 12-month/non-certified employees to “carry-over” vacation from one year to the next; therefore, creating a disconnect with the policy. The administration would recommend the update of the policy to include the “carry-over” language but with a cap of 20 days for all 12-month noncertified employees and a cap of 40 days for the network administrator and accountant (due to the administrative nature of these positions and timeliness of meeting deadlines throughout the fiscal year, it is very difficult to utilize vacation time). Any days beyond that amount would be forfeited and any days remaining at retirement or upon resignation would be compensated at the current rate of pay. By allowing “carry-over” it would give the non-certified staff flexibility in taking vacation days without being forced to “use it or lose it” especially when there are constant needs to be addressed in the building.

#### Approve Application for Use of Temporary Facility

\*This application must be completed by the district architect, annually, for the use of our temporary facilities that house our Pre-K program. The administration recommends its acceptance, so that it may be forwarded to the Regional Superintendent for final approval.

#### Renewal of Contract with District Architect (Baysinger Design Group, Inc.)

\*The administration recommends that the district continue the relationship with Baysinger Design Group as our architect and extend the current contract for a period of five (5) years.

#### Triple I Joint Annual School Board Conference (November 18-20, 2011)

\*The board will need to discuss and determine if members will be attending this conference as an opportunity for board training.

#### Discuss Need for Board Retreat (October 1, 2011)

\*The board will need to discuss the necessity for a board retreat to be held during early October. If the board decides to conduct the retreat then potential topics for discussion, date, time, and location will also need to be determined. The administration would like to suggest a presentation on the UP approach utilized to assess the “whole” student and their needs.

#### End-of-Year Financial Report with Update on State Budget Issues

\*Mr. Laser has prepared the end-of-year financial report based on the expenditures and revenue for the past school year as projected in the school budget. Where there are significant differences between what was projected in the budget and what actually materialized, explanations have been made. Please contact Mr. Laser should you have any questions. Also, Governor Quinn signed the FY12 Budget on June 30<sup>th</sup>, which provides for significant reductions to education. Included for your review are copies of the recent correspondence received from the ISBE and the Illinois Association of School Administrators regarding the FY12 budget and its impact on school districts. Dr. James-Gross and Bill Laser will provide further information regarding the impact of this situation.

Principal for Instruction's Update

\*Current Enrollment/Registration Figures

-Enclosed for your review is a summary of current student enrollment figures for the 2011-2012 school year. Mrs. Haar will provide further information at the meeting.

\*2011 Preliminary ISAT Scores/Explanation of AYP Process in Illinois

-Enclosed for your review is a preliminary summary of this year's ISAT scores. Mrs. Haar will review the report and also provide an explanation of the process in which to achieve Adequate Yearly Progress (AYP) in Illinois.

Executive Session (See Attachments)

\*Employ Co-Yearbook Sponsor for 2011-2012

\*Employ Retired/Part-Time Administrative Assistant for 2011-2012

\*Reduction-in-Force of the Following Position for 2011-2012:

-One (1) Classroom Aide Position---Kindergarten

\*Approval of Aide Assignments for 2011-2012

\*Involuntary Transfer of 2<sup>nd</sup> Grade Teacher to Kindergarten Position for 2011-2012

\*Technology Support Specialist Position for 2011-2012

UPEA

Administrative Remarks

Board Remarks

Adjournment